



27 April 2017

Information Rights & Compliance Team
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Our Ref: FOI 2534

Thank you for your request concerning rostering and rota management software used within our Trust.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. Name of Software Used?

This information is already in the public domain¹. Please follow this [link](#) to our public website.

2. Description of its use (including the staffing groups or departments it is used for?)

The system is used for rostering for all clinical staff groups and services. The trust uses Allocates E-Rostering package, these are used for;

- E-Rota to design compliant on call rotas for trainees.
- E-Monitor to assess trainees hours they work to ensure they are not breaching their on call shifts.
- Healthroster is used by nursing staff to create rosters and for bank and agency duties.
- Employee online is used by staff to request their duties, annual leave and self-book into any available shifts. Reports produced by the system are used to monitor effective utilisation of staff and any Working Time Directive breaches.

3. Who signed the contract (Job title)?

Executive Director of Finance

4. What is the maximum sign off value of this person's position?

The Executive Director of Finance follows the values set out by NHS England's Standing Financial Instructions.

5. What was the value of the contract?

Please follow the link provided under question 1.

¹ Section 21 – Information available through other means has been applied

6. What was the contract term?

Please follow the link provided under question 1.

7. When was it signed?

Please follow the link provided under question 1.

8. What is the notice period?

On expiry of contract and with 90 days written notice

9. Was it bought through a framework? If so please state which?

Health Trust Europe HTE-01525.2

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sharon Farrell

Sharon Farrell
FOI/DPA Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

