



18 September 2017

Information Rights & Compliance Team  
99 Waverley Road  
St Albans  
Hertfordshire  
AL3 5TL

Tel: 01727 804954  
Email: [foi@hpft.nhs.uk](mailto:foi@hpft.nhs.uk)

Our Ref: FOI 2685

Thank you for your request concerning mobile device usage and airtime.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

- 1) Please confirm the number of mobile phones or smartphones that are in use by the organisation.**

The information you require is already in the public domain<sup>1</sup>. Please follow this [link](#) to a previously published response.

- 2) The Name of the Organisation who acts as your mobile airtime service provider. (If multiple contracts are set up please confirm each specific provider).**

Please see the answer to question 1.

- 2.1) Please confirm;**
  - (a) the date the aforementioned contract(s) started.**

Please see the answer to question 1.

- (b) the date the aforementioned contract(s) ends.**

Please see the answer to question 1.

- (c) the date the contract(s) will be reviewed (prior to termination/new contract).**

The contract is currently under review.

- 3) Are mobile phones and smart phones purchased separately or 'bundled' as part of the airtime agreement (via a technology fund for example)?**

They are purchased from a technology fund.

- 3.1) If handsets are procured separately, please provide details of how many mobile phones or smart phones have been purchased during the previous three years. (Please detail physical number of devices acquired.)**

Not applicable.

---

<sup>1</sup> Section 21 – Information available through other means has been applied

**3.2) If Handsets are procured separately please could you confirm if the devices are leased, rented or purchased outright.**

Not applicable.

**3.3) Does the organisation make ad-hoc purchases for Handsets during the normal contractual term.**

No we do not.

**3.4) Is the procurement process under a specific framework or does the organisation work independently of such a framework? Please provide details of framework if necessary.**

The current Vodafone contract was procured through the PSN Services Framework Agreement (reference RM1498).

**4) What happens to mobile devices (Phones and Tablets) at the end of the contract term or alternatively at the point of retirement?**

They are recycled.

**5) Please provide full details of the person who is ultimately responsible for the Airtime Contact. (Please include: Name, Position, E-mail address, Contact Phone Number, Office Location).**

John Bennett: Acting Associate Director of IM&T

Email address: [InformationRights@hpft.nhs.uk](mailto:InformationRights@hpft.nhs.uk)

Contact Phone Number: 01727 804700

Office Location: as above

**6) Please provide full details of the person who is ultimately responsible for the Procurement of Mobile Devices. (Please include: Name, Position, E-mail address, Contact Phone Number, Office Location).**

Please see the answer to question 5.

**7) What is the current method for insuring your mobile devices in the event of loss, damage or theft?**

Currently, we self-insure our mobile devices.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

