



Information Rights & Compliance Team
99 Waverley Road
St Albans
Hertfordshire
AL3 5TL

14 June 2018

Tel: 01727 804288
Email: foi@hpft.nhs.uk

Our Ref: FOI 2890

Thank you for your request concerning Paperless Board Meetings.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. Does your Board/Corporate Secretary use a board portal/software supplier for paperless board meetings?

Yes, we use Board Packs.

2. If yes to the above, can you please tell me the name of the supplier, contract expiry and contract review date?

The supplier is E-Share; we have a rolling contract, which is reviewed annually in October.

3. If yes, can you also please tell me how many users there are and the spend on this software in the last 12 months?

There are approximately 30 user's within the Trust and the spend in the last 12 months is £6000.00

4. Can you also provide me with contact details for your Board/Corporate secretary (full name, job title, contact number and direct email address)?

Jill Hall, Interim Company Secretary, corporate.office@NHS.NET, 01707 253800

5. If the person responsible for the contract differs from this individual please can you also supply their full contact details?

The Company Secretary would be responsible.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sharon Farrell

Information Rights & Compliance Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

