



21 August 2018



**Hertfordshire
Partnership University**
NHS Foundation Trust

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Our Ref: FOI 2981

Thank you for your request concerning Project Management/Change Functions within our Trust.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1) Does your organisation have a Programme Management Office or (PMO)?

No.

2) If No to Question 1 does it have one of the following?;

- a) **A Transformation Team**
- b) **Project or Programme Teams**
- c) **Programme Managers or Project Managers in directorates but not held as part of a central function.**
- d) **A team that delivers change but is called something else (please specify)**
- e) **No Programme Managers or Project Managers in the trust**

We have a small continuous improvement team that provides support to operational teams in delivering our Quality Improvement and Transformational ambitions.

Additionally there are both fixed term and permanent programme and project management roles within operational and corporate services. These form part of the budgets for the individual teams and services and there is no specific overall budget for them.

3) What is the overall budget for teams specified in Question 1 or 2.

Not applicable; there is not an overall budget.

4) Can a structure chart for the relevant team (with roles only) be provided with this response?

We are unable to provide you with a structure chart because the Team is currently under review¹. Please be advised that the FOIA does not oblige a public authority to create information to answer a request if the requested information is not held or exist. The FOIA duty is to only provide the recorded information held.

¹ Section 1 – Information is not held has been applied

5) How long has the PMO / Change teams been in operation in the trust?

- a) less than 1 year
- b) 1-to 3 years
- c) 3-5 years
- d) 5 years +
- e) Unknown

The continuous improvement function evolved out of a previous transformation programme office that closed in January 2015. The function has continued to evolve over the past 3 years and looks considerably different to its first inception and will look different again in the next 3-6 months

6) Does your trust have dedicated Programme Budgets allocated for the financial year 18/19?

No.

7) If yes to Question 8 - what is the value of the Programmes?

Not applicable.

8) Does your organisation use a maturity model such as P3M3 to benchmark its performance in delivering change? If yes so can you please name it?

No.

9) Does your trust use any particular methodologies for delivering change?

If yes are these either?:

- a) Prince2
- b) Six Sigma / Lean
- c) Agile
- d) Managing Successful Programmes (MSP)
- e) Other please specify if possible

We use elements of all of these approaches in delivering change and improvement across the Trust and centre our Continuous Quality Improvement approaches around the Model for Improvement.

10) Finally, what is the total budget for the NHS Trust?

The total budget for 2018/19 is £229m.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

