



13 December 2018

Information Rights & Compliance Team
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Our Ref: FOI 3125

Thank you for your request concerning our gifts and hospitality register.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

- 1. I would like a breakdown for all staff for the full financial years of 2016/2017 and 2017/2018.**

Please include:

- **Role / title of staff member gift / hospitality offered to**
- **Date offered**
- **The item type (e.g. travel expenses, conference ticket, flowers), and details / description (e.g. date / location of conference, type of training)**
- **The reason for the gift / hospitality**
- **The value of the item**
- **Name of the individual or company providing the gift / hospitality**
- **Whether the item was accepted or declined**

This information has recently been published¹. Please follow this [link](#) to FOI 3087.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).



¹ Section 21 – Information is available through other means has been applied