



4 January 2019

Information Rights & Compliance Team
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Our Ref: FOI 3079

Thank you for your further request regarding our executive director's expenses.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

- 1. Regarding the overview / spreadsheet you have provided, please could you distinguish between expenses paid out to execs between March 2015 - April 2016, and March 2016 - April 2017.**

Please see attached spreadsheet identifying the breakdown into financial years i.e. April to March 2015/16, 2016/17 and 2017/18.

- 2. If you believe the time required to process all receipts for all expenses during this time period is too lengthy, i.e. it exceeds the £450 limit on responding to FOIs, then please limit the response to the Chief Executive's (or the most senior executives) role.**

To comply with the time and cost limit as requested please find attached our Chief Executive's receipts for 2015/16, 2016/17 and 2017/18.

Please Note: mileage is claimed through our on-line expenses systems and the miles are calculated by entering the postcodes. Receipts are not produced.

You will see that some information has been removed (redacted). This is because the Trust considers that it was either provided with a reasonable expectation of confidence (card numbers, address details, phone number)¹, or is the personal data of an identifiable individual (names and signatures of third parties)².

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).



¹ Exempt under Section 41 (1) FOIA 2000

² Exempt under Section 40 (3a) FOIA 2000