

16 July 2019

Information Rights & Compliance Team
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Our Ref: FOI/03331

Thank you for your request concerning our Contracts Register.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

The contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. **Contract Reference**
2. **Contract Title**
3. **Procurement Category**
4. **Supplier Name**
5. **Spend (Total or Annual)**
6. **Contract Duration**
7. **Contract Extensions**
8. **Contract Starting Date**
9. **Expiration Date**
10. **Contract Description [Please provide me with as much detail as possible.]**
11. **Contact Owner (Full contact details if possible.)**
12. **CPV codes/ProClass**
13. **Contract Reference**

Under the Freedom of Information Act we are required to proactively publish or otherwise make available as a matter of routine, information in line with the ICO Publication Scheme. As a Trust we provide financial information relating to projected and actual income and expenditure, tendering, procurement and contracts through various means.

The information you are requesting is already in the public domain¹.

1. Please follow this [link](#) to our monthly expenditure of over £30,000
2. Please follow this [link](#) to the GOV.UK/Contract Finder
3. Please follow this [link](#) to our Annual Reports; our 2018/19 Annual Report will be published after our AGM on 19 July 2019²

We feel that this fulfils our obligation to publish.

¹ Section 21 – Information is accessible through other means

² Section 22 - Information intended for future publication

14. **Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.**

This information is also in the public domain¹. Please follow this [link](#) to our Board of Directors webpage. As it states Keith is responsible for financial performance, contracting and procurement, capital projects, estates and facilities.

Alternatively all our management contact details can be obtained through [Binley's Database of NHS Management](#)¹.

Please note: The Trust follows government procurement guidelines and therefore does not accept cold callers.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

