

12 August 2019

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Our Ref: FOI/03278

Thank you for your request concerning our Printers and Multi-Functional Devices.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

PRINTERS

1. Number of Printers within the Trust?

We have 2 label printers

2. Did you lease/rent or purchase the printers?

We purchased them

3. If leased/rented what is the annual lease/rent charge?

Not applicable.

4. Who are the main printer supplier(s)?

The supplier is Ricoh.

5. Does the Trust have a support contract(s) for Printers?

Yes

6. What is the length of the printer support contract?

Please see the answer to question 7.

7. What are the start and end dates for the print support contract(s)?

The contract started in January 2018 with an end date is January 2023

8. What is the approximate spend on printers and consumables during the last financial year?

We cannot disaggregate spend on printers and consumables. Total spend on Printing and Stationery was £275,445 in 18/19 but the vast majority of this will have been stationery and printing of materials, not related to the 2 printers above.

9. What is the total mono print volume per annum?

2,080

10. What is the total colour print volume per annum?

Not applicable.

MULTI-FUNCTIONAL DEVICES

11. What is the number of MFD's or Photocopiers within the Trust?

We have 176 MFD printers.

12. Who are the main MFD/Copier Suppliers(s)

The main supplier is Ricoh.

13. What is the length of the MFD/copy contract(s)?

Please see the answer to question 14.

14. What are the start and end dates on the MFD/copy contracts(s)?

The contract started on 31/01/2019 and the end date is 31/01/2023.

15. Approximate spend on MFD's/copiers and consumables during the last financial year?

Please see the answer to question 8.

16. If leased/rented what is the annual lease/rent charge?

Photocopier hire/charges were £251,022 for 2018/19.

17. What is the total mono MFD/copy volume per annum?

7,175,561 mono copies

18. What is the total colour MFD/copy volume per annum?

6,242,635 colour copies

19. Does the Trust have a managed print contract?

Yes we do have a managed print contract.

20. What are the start and end dates for this contract?

Please see the answer to question 14.

21. Which procurement route or framework was used to procure this service?

It was procured through the LPP Managed Print Framework.

PRINT ROOMS

22. Does the Trust have one or more onsite print rooms?

We have rooms where the MFD are located; but they not considered to be print rooms.

23. If the Trust has an onsite print room is this managed in house or outsourced?

Not applicable.

24. How many staff work in the print room (s)?

Not applicable.

25. Who are the main MFD/Photocopier Suppliers(s) for the Print room devices?

Not applicable.

26. What is the length of the MFD/Photocopier contract(s) for the Print room?

Not applicable.

27. What are the start and end dates on the MFD/Photocopier contracts(s) for the Print room?

Not applicable.

28. If leased/rented what is the annual lease/rent charge?

Not applicable.

29. Which procurement route or framework was used to procure this service?

Not applicable.

30. What is the approximate spend on MFD's/Photocopiers and consumables for the last financial year for the print room?

Not applicable.

31. What is the total mono MFD/copy volume per annum?

Not applicable.

32. What is the total colour MFD/copy volume per annum?

Not applicable.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

