

13 September 2019

Information Rights & Compliance Team  
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Our Ref: FOI/03409

Thank you for your request concerning secondary discharge letters and referrals.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

- 1. For each time period, how many discharge summaries were sent to GP practices after 24 hours of a discharge of a patient? i.e how many discharge summaries were delayed in sending to GPs? This counts for outpatient, inpatient, day case and A&E care**

**The first covering the time period 1st January 2015 – 31st December 2015;  
The second covering the time period 1st January 2016 – 31st December 2016;  
The third covering the time period 1st January 2017 – 31st December 2017;  
and the fourth covering the time period 1st January 2018 – 31st December 2018.**

We are unable to provide you with this information because once a service user has been discharged a clinical note would be recorded in our electronic patient record (EPR) and these notes cannot be interrogated within the database.

For example, from 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018 we discharged 38,260 services users. As explained above we are unable to provide this information as it is not held in a reportable electronic format and to supply the information requested would involve reviewing each record. To carry out this task would exceed the appropriate cost limit of £450 as it is estimated that it would take 5 minutes to locate the discharge summary within each record and extract the data i.e. 3,188 hours @ £25 = £79,700.

However, in line with our Discharge/Transfer of Service User Policy discharge summaries are sent to GPs within 14 days.

**Also, if you are able to answer within the confines of the FOI limitations, please answer the following:**

- 2. For each time period, how many discharge summaries included planned and requested actions for GPs?**

As explained above we cannot provide you with this required information without manually reviewing every discharge summary.

However, to be helpful we can inform you that our discharge summaries include the final CPA Care Plan and Risk Assessment.



**3. How many consultant to consultant (C2C) referrals were made in each time period?**

Please refer to the above answers. We are unable to extract this information from our EPR without reviewing every record.

Should you require further clarification or like to discuss payment, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith  
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

