

13 September 2019

Information Rights & Compliance Team
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Our Ref: FOI/03416

Thank you for your request concerning Electronic Document Management (EDM).

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1 Has your Trust digitised its active Health Records by scanning them to an Electronic Document Management (EDM) System?

No

If Yes, please proceed to Question 2.

If No, please proceed to Question 3.

Question 3

3.1) Is the Trust currently considering options for implementing an EDM and/or scanning activities for Health Records.

The Trust holds no recorded information relating to digitising its paper archive, or implementing an EDM.

3.2) Has the Trust prepared a Business Case to consider the benefits and costs of implementing an EDM solution?

No, the Trust has not prepared a business case to consider the benefits and costs of an EDM system.

3.2) Is the Trust waiting for opportunities for central funding support before committing to approving any business case?

The Trust holds no recorded information which would relate to this matter.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely
Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

