

9 September 2020

Information Rights & Compliance Team  
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AL3 5TL

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Our Ref: FOI/03640

Thank you for your request concerning Estates Department.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. Please can you confirm whether your trust has the following departments at any of your hospital sites, along with which hospital site they are based at:

	Yes / No	Location
Endoscopy Department	No	N/A
Sterile Services Department (or any such department for the decontamination of surgical instruments i.e. HSDU, CSSD, etc.)	No	N/A
Renal Department	No	N/A
Estates Department	Yes	Kingsley Green
Medical Engineering Department	No	N/A

2. **If any of these departments are outsourced to an external company, please can you provide details of which company.**

Our estates are managed in a joint agreement with Hertfordshire Community Trust.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith**  
**Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

