

9 September 2020

Information Rights & Compliance Team
99 Waverley Road
St Albans
Hertfordshire
AL3 5TL

Tel: 01727 804954
Email: Hpkt.foi@nhs.net

Our Ref: FOI/03657

Thank you for your request concerning Cleaning, Service, Food And Laundry Contracts.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

QUESTIONS:

For each of the different contracts below, can you please provide me with all the information using the questions below:

1. **Office and building cleaning – Service contract that is focus around office, commercial and building cleaning services.**
2. **Lift service and maintenance – Service contract for lift service and maintenance.**
3. **Food – Service contract that is focused around catering services.**
4. **General waste services contracts – The organisation’s primary general waste service contract.**
5. **Laundry services where clothes and linen can be washed and ironed**

Contract profile questionnaire for each type of contract:

1. **Supplier/Provider of the services**
2. **Total Annual Spend – The spend should only relate to each of the service contract listed above.**
3. **A description of the services provided under this contract please includes information if other services are included under the same contract.**
4. **The number of sites the contract covers**
5. **The start date of the contract**
6. **The end date of the contract**
7. **The duration of the contract, please include information on any extensions period.**

ANSWER

All of the above services come under our Total Facilities Management Contract.

This contract has just gone through the tendering process and is currently in the bidder clarification and final evaluation stage, therefore we have applied S43(2) of the Freedom of Information Act¹.

¹ Section 43 – Information that constitutes a trade secret or may prejudice commercial interests has been applied.

Information is exempt if disclosure would, or would be likely to prejudice the commercial interests of any person, including the public authority holding the information. This is a qualified exemption and therefore subject to the public interest test.

We have considered the reasons for and against disclosure below:

Reasons for disclosure

There is considerable interest in ensuring that Trusts are transparent about its spending of public money at a time when public finances are under considerable scrutiny.

Reasons against disclosure

The Trust is obliged to protect its commercial interests including the economic interest of the procurement process.

Conclusion

We reached the view that, on balance, the public interest is better served by withholding this information under Section 43 (2) of the Freedom of Information Act at this time. We believe the release of this information would prejudice our position of contract negotiations in such a competitive environment.

8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

This information is already in the public domain². Please follow this [link](#) to a previously published response found on our disclosure log.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).



² Section 21 – Information is accessible through other means has been applied.



Hertfordshire
Partnership University
NHS Foundation Trust



Our  values
Welcoming Kind Positive Respectful Professional