

12 October 2020

Information Rights & Compliance Team
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Our Ref: FOI/03719

Thank you for your request concerning Covid19 at Victoria Court.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

This request for information is presented in the form of a series of questions. The questions are contained in two documents (attached):

- FOI Questions - COVID Information – Victoria Court - Part1.docx**
- FOI Questions - COVID Information – Victoria Court - Part2.docx**

Please see attached the completed questionnaires. I also attach the following Trust Policies as explained in our response:

- Cohorting Service Users on Inpatient Wards
- Local procedures for caring for service users with suspected or confirmed diagnosis of covid-19 - in line with PHE guidelines of Putting on personal protective equipment (Donning and Doffing).
- Decontamination Policy

Although there are no special exemptions in the Freedom of Information (FOI) Act for information about the deceased, we consider this information to be sensitive and an actionable breach of confidence when published in the public domain. In this case all reference to an individual will be redacted prior to publishing on our Trust Website Disclosure Log.

Should you require further clarification or like to discuss payment, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

