

19 October 2020

Information Rights & Compliance Team
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Our Ref: FOI/03656

Thank you for your request concerning Voluntary Inpatient Leave Policy.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

- 1. Could you let me know if your mental health organisation has; a policy that describes the process for granting of leave for mental health inpatients who have been admitted to hospital informally (voluntarily). If your organisation does have a policy, I would appreciate it if you can forward me an electronic copy of it.**

No, we do not have a specific leave policy for informal patients.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

