

8 February 2021

Information Rights & Compliance Team  
99 Waverley Road  
St Albans  
Hertfordshire  
AL3 5TL

Tel: 01727 804954  
Email: [Hpkt.foi@nhs.net](mailto:Hpkt.foi@nhs.net)

Our Ref: FOI/03882

Thank you for your request concerning Payroll Software.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. **Name of third-party payroll software**
2. **Contract start date with supplier (dd/mm/yy)**
3. **Contract end date with supplier (dd/mm/yy)**
4. **Annual cost of the payroll software in 19/20?**
5. **Did the organisation use a framework to procure the supplier? If yes, please state the name of the framework used**
6. **Which staffing groups does the payroll software process e.g. Medical, Nursing & Healthcare Assistants, Allied Health Professionals, Admin & Clerical**
7. **What is the frequency of your payroll? E.g. Weekly, Monthly**
8. **What is the average monthly number of staff processed per payroll in the last 12 months?**
9. **Does the payroll software integrate with ESR (Electronic Staff Record)?**
10. **Does the payroll software have an API integration that allows data transfer between the payroll system and NEST Pensions?**
11. **Does the payroll software have an API integration that allows data transfer between the payroll system and NHS Pensions?**
12. **What other third party systems does the payroll software integrate with? E.g. rostering system, HR systems etc.**
13. **Does the software offer functionality to support Pension Caps?**

We do not hold this information; the Trust's payroll is outsourced<sup>1</sup>.

14. **Is your payroll managed**
  - A) In-house
  - B) Partly outsourced
  - C) Fully managed/fully outsourced"

Please see the answer above.

15. **Please state the name of your payroll service supplier**

East and North Herts NHS Trust  
Salaries and Wages Department (Ref: HPFT)

<sup>1</sup> Section 1(1) Any person making a request for information to a public authority is entitled (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and (b) if that is the case, to have that information communicated to him.

Wiltron House  
Meadway Tech Park  
Stevenage  
SG1 2EF

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith**  
**Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

