

7 July 2021

Information Rights & Compliance Team
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Our Ref: FOI/03998

Thank you for your request concerning Vehicle Use, Salary Sacrifice Scheme.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

Car Leasing

1) **Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:**

a. **Supplier name**

Lex Autolease

b. **Contract start date (dd/mm/yy)**

2016

c. **Contract end date (dd/mm/yy)**

There is no end date.

d. **Name of framework the supplier was procured through**

This information is no longer held¹.

e. **Number of employees with a lease car in March 2021?**

55

2) **Please provide the contact details of the individual within the organisation responsible for the car leasing contract:**

a. **Name**

b. **Job title**

The information you are requesting is available through [Binley's Database of NHS Management](#)².

¹ Section 1 - Section 1(1) Any person making a request for information to a public authority is entitled (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and (b) if that is the case, to have that information communicated to him.

² Section 21 – Information is available through other means

Grey Fleet (employees that drive their own cars for business)

3) Do any employees at your organisation claim Grey Fleet mileage reimbursement?

Yes

a. If so how many employees claimed during 19/20 (April 2019 – March 2021)?

1,737

4) If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)

£1,607,718

5) Does your organisation have a Grey Fleet Policy?

Yes

6) Below please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?

Duty of Care Check	Yearly
DVLA Driving Licence Checks	Yearly
MOT	Yearly
Business Use Insurance Checks	Yearly
Road Fund Licence Checks	Yearly

Salary Sacrifice Benefits

7) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit in the last 12 months.

Home Technology	not offered
Holiday Packages at home and abroad	not offered

8) Does your organisation have an external Employee Assistance Programme (EAP)?

No

a. If yes, who is the provider?

Not applicable

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

