

22 September 2021

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Our Ref: FOI/04014

Thank you for your request concerning Staffing, Staff Facilities And Support.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. **How many staff do you employ?**
  - a. **How many doctors?**
  - b. **How many nurses?**
  - c. **How many healthcare assistants?**
  - d. **How many porters?**
  - e. **How many cleaners?**
  - f. **How many physiotherapists?**
  - g. **How many occupational therapists?**
  - h. **How many social workers?**
  - i. **How many administrative staff?**

This information is already in the public domain<sup>1</sup>. Please follow this [link](#) to our annual reports.

We do not directly employ porters or cleaners.

2. **How many staff are on site during a typical 12hr day?**

Clinical: The staffing levels, skill mix and establishment will vary from each of our service areas and will be dependent upon a number of factors, including the service provision, size, clinical need and acuity.

Administration: This is not recorded information; not all clerical staff are rostered.

Under Section 16 – Duty to provide advice and assistance please follow this [link](#) to our board papers where we published our Nursing Staff fill rate quarterly under Agenda Item : Safer Staffing. This provides a percentage of the nursing and health care assistance fill rate for day and night staff at our wards.

3. **How many working computers do you have in clinical areas?**

We are unable to say exactly how many computers we have just in our clinical areas. However, as a Trust we have approximately 4,320 computers overall.

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<sup>1</sup> Section 21 – Information is accessible through other means

**4. How many parking spaces do you have specifically for staff?**

This information is already in the public domain<sup>1</sup>. Please follow this [link](#) to FOI 3903 and the attachment.

**5. How much do you charge for staff parking?**

Please follow this [link](#) to our frequently asked questions located on our Freedom of Information web page.

**a. How long is the average application period for a staff parking permit?**

Not applicable.

**b. Do you have secure bike storage for staff?**

Yes

**c. How many bikes can be securely stored on site at any one time?**

The exact number is not recorded.

**5. How many on site nutritious food options are there?**

All Inpatient Units have access to nutritious food.

**a) Is hot food available 24 hours a day?**

No.

**b) Are food preparation and storage facilities available to all staff?**

Yes

**6. How many access points to free drinking water are there on site?**

There are numerous water dispensers across all our sites; both community and inpatient.

**7. Do you routinely provide free tea and coffee making facilities for staff in clinical areas?**

We provide tea and coffee making facilities along with free milk.

**8. How many staff lockers and secure storage areas do you have?**

Staff lockers are available to staff. Exact numbers are not recorded.

**9. Do staff have access to on site changing facilities 24 hours a day?**

Yes

**10. Do staff have access to on site showering facilities 24 hours a day?**

Yes at the majority of our sites.

**11. Are rest facilities available to staff if too tired to drive home following a night shift?**

There are no specific facilities. We ensure that rotas enable staff to have appropriate periods of rest and to rotate onto nights in a carefully managed way to prevent them being unduly tired.

Any member of staff who required specific assistance would be able to discuss their circumstances and any support required with their manager/shift leader.

**12. How many staffroom or 'mess' facilities are there on site?**

Minimum of 1.

**a) Do you have any dedicated outdoor space for staff?**

Yes, some of our sites do.

**13. What welfare and wellbeing services are available to staff?**

This information is already in the public domain<sup>1</sup>. Please follow this [link](#) to our public website.

**14. Is psychological support routinely offered to staff?**

Please follow the link provided under question 13.

**15. Does the trust organise Balint groups or Shwartz rounds for all staff?**

Please follow the link provided under question 13.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith  
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

