

11 November 2021

Information Rights & Compliance Team  
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Our Ref: FOI/03918

Thank you for your request concerning Legal Affairs Staff.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

**1. Which department or departments are responsible for overseeing legal affairs when your Foundation Trust is a party to a legal Hearing e.g. Legal Services, HR? Legal hearings such as those brought against the Trust – (high court, coroners court, criminal proceedings), or more internal matters eg. Employment Tribunal**

The Trust does not have a Legal Department. The Legal Services Lead who works within the Quality & Safety Directorate is responsible for overseeing the process on behalf of the Trust for legal hearings that come under the jurisdiction of Coroner's Courts, County Courts, High Courts and Criminal Courts.

Human Resources is responsible for overseeing the process on behalf of the Trust for Employment Tribunals.

The Mental Health Legislation Team is responsible for overseeing the process on behalf of the Trust for Court of Protection proceedings.

**i. Please can you provide the name and contact details of the people overseeing this department(s)?**

The portfolios of each Executive Director responsible for the different legal processes outlined above is available through our public website under Board of Directors<sup>1</sup>. Alternatively all our management contact details can be obtained through [Binley's Database of NHS Management](#).

**ii. Within this department(s), please, can you provide the details of staff who are responsible for day-to-day managing of the following legal areas; Commercial Litigation, Crime, Crime-Fraud, Employment, Intellectual Property, Litigation General.**

**Litigation General:** The Trust's Legal Services Lead has day-to-day management responsibilities for litigation arising from personal injury, data protection, false imprisonment, etc. This information is already in the public domain<sup>1</sup>. Please follow this [link](#) to a previously published response. The Legal Services Lead and Administrator are managed by our Head of Safer Care and Standards.

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<sup>1</sup> Section 21 – Information is accessible through other means

**Fraud:** RSM UK Tax and Accounting Limited currently provides the Trust's Local Counter Fraud Specialist (LCFS). The information you are requesting is available through our public website <https://www.hpft.nhs.uk/information-and-resources/fighting-fraud/>

**Employment:** Maria Gregoriou, Associate Director of People.

**Commercial Litigation/Crime/Intellectual Property:** Not applicable – we do not have a particular department or person taking responsibility for the above.

**2. Which department or departments are responsible for managing/supporting staff who are giving evidence at a legal hearing i.e. providing time off to attend court or providing support with training.**

The Quality & Safety Directorate and Human Resources depending on the type of hearing.

**i. Please can you provide the name and contact details of the people overseeing this department(s)?**

Please see the answer to question 1i.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith  
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

