

2 December 2021

Information Rights & Compliance Team  
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Our Ref: FOI/03707

Thank you for your request concerning Staff Overpayments.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

This request is for the following information based on the financial years 2017-2018, 2018-2019, 2019-2020.

**1. For each year, how many staff employed by your trust were overpaid in error?**

Financial Year	Number of Staff Overpaid in Error
2017 – 2018	187
2018 – 2019	160
2019 – 2020	159

**2. For each year, how much in total were staff overpaid?**

Financial Year	Total Overpayment
2017 – 2018	£221,908.46
2018 – 2019	£236,386.97
2019 – 2020	£204,264.13

**3. For each year, how much has been recouped? How much has been written off?**

Financial Year	Total Recouped	Written Off
2017 – 2018	£216,204.95	£0
2018 – 2019	£226,715.40	£0
2019 – 2020	£176,186.51	£0

Caveat: We do not write off overpayments, we will generally either continue to pursue them, or agree to credit for personal reasons.

**4. How much was the largest overpayment for each year and what was it for?**

Financial Year	Largest Overpayment	Reason
2017 – 2018	£6,972.68	*
2018 – 2019	£8,757.25	*
2019 – 2020	£15,123.26	*

\* We are unable to provide you with the reason of overpayment as this is not held in a reportable format. However, under Section 16 Duty to Provide Advice and Assistance we can inform you that the reason for overpayment is usually due to the Leaver Form not being completed on time.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

*Sue Smith*

**Sue Smith**  
**Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

