

11 January 2022

Information Rights & Compliance Team
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Our Ref: FOI/04096

Thank you for your request concerning Courier Services.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

Please send me details for the period 2020-2021 on the following:

a) The total value of the courier service contracts that were outsourced

We do not have a courier service contract in place. We run an in house service and occasionally contract out on a spot basis.

b) The name of your primary courier supplier

Not applicable.

c) The value of your primary supplier's contract

Not applicable.

d) The expiry date of that contract

Not applicable.

e) The total cost of the courier services that were not outsourced but managed in-house?

It is not possible to give the cost of in house only. The overall cost of the service was net £703k in 2020/21. This includes any services purchased from other suppliers.

f) The number of staff employed in managing the in-house contracts

Staff are not managed separately; the overall service is managed by 1.00 person

g) The number of vehicles either owned or leased to meet the in-house courier requirement

We currently have 48 vehicles.

h) The name and email of the person responsible for the management of courier services

Nick Smith is our Transport Manager. All our management contact details can be obtained through [Binley's Database of NHS Management](#)¹.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).



¹ Section 21 – Information is available through other means