

11 March 2022

Information Rights & Compliance Team
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Our Ref: FOI/04256

Thank you for your request concerning our FOI Compliance.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

Please can you provide me with the following, for every month from January 2020 until December 2021 (24 months in total):

1) number of FOI requests received

We have received 681 Freedom of Information request within the above period. Please see attached spreadsheet for breakdown.

2) shortest time to provide the final response

1 day

3) longest time to provide the final response

350 days

Please note that delays are a result of COVID, as staff were necessarily redeployed to critical functions and this impacted on our normal FOI process.

4) average time to provide the final response

This information is not recorded¹.

5) number of request rejected

We do not reject requests. All requests are responded to and if appropriate a legal exemption is applied. Please see attached spreadsheet.

6) number of request not responded to

63 requests are still being worked on.

¹ Section 1(1) Any person making a request for information to a public authority is entitled (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and (b) if that is the case, to have that information communicated to him.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

