

15 July 2022

Information Rights & Compliance Team
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Our Ref: FOI/04373

Thank you for your request concerning Services In Hemel Hempstead.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

I wish to enquire about the composition of the Hemel Hempstead mental health team.

1. Who are the governance and monitoring officers for this team?

Please see attached the Adult Community Mental Health Team (ACMHT) Operational Policy which explains the purpose, duties, responsibility and monitoring of the team.

2. What qualifications are required for freelancers in this team?

The right of access created by the Freedom of Information Act only applies to recorded information. This does not include requests asking for an opinion, general advice or requiring interpretation.

However, under Section 16 – Duty to provide advice and assistance we have taken “freelancer” to mean a person who pursues a profession without a long-term commitment to any one employer; therefore this description can be applied to agency and bank staff.

Staff recruited through agency or bank would be provided with a job description and specification which would outline what qualifications would be either essential or required dependent on the role being applied for.

Once employed, all policies are available to staff through the Trusts Intranet and as part of their induction would be shown where these are and how to access.

3. What role is played by Herts mental health services?

Please see attached ACMHT Operation Policy.

4. Do they get a full description of what the Hemel team has been doing?

Please see the answer to question 2.



5. On what grounds are patients referred to this team?

Please see attached ACMHT Operational Policy.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

