



3 February 2023



**Hertfordshire
Partnership University**
NHS Foundation Trust

Information Rights & Compliance Team
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Our Ref: FOI 4578

Thank you for your request concerning first class or business class plane tickets.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

The request relates to the amount of money spent by your NHS Trust on first class and business class tickets for flights from 2019 to the first few weeks of 2023.

- 1. Over the last four years, has your Trust booked first class or business class plane tickets for staff/employees to travel on work trips abroad?**
- 2. If yes, how much has been spent in each respective year on such flights from 2019 to 2023?**
- 3. Where possible, please disclose the routes flown (e.g LHR - NYC - LHR).**

We are unable to extract this data from our expenses system as plane tickets are not a reportable feature. In order to provide you with this information would involve going through every single expenses claim to which there are thousands. This would invoke S12 - Cost of compliance exceeds the appropriate limit.

However, under Section 16 – Duty to provide advice and assistance we are unaware of any first class or business flights being funded by the Trust. Our policy would preclude this except in truly exceptional circumstances.

Should you require further clarification or like to discuss payment, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

**Sue Smith
Information Rights Officer**

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

