

14 March 2023

Information Rights & Compliance Team
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Our Ref: FOI/04619

thank you for your request concerning pre-printed stationery.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

1. **Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?**
2. **What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?**
3. **When was the contract awarded and for what period of time? If in an extension period, when does it end?**
4. **Who is the current contracted supplier?**
5. **Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?**
6. **Does the Trust have a Communication's Department? If so, please can you advise the contact details?**
7. **For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?**

This information is already in the public domain¹. Please follow this [link](#) to a previously published response (FOI 3581). I can confirm nothing has changed.

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).



¹ Section 21 – Information is available through other means