

5 June 2023

Information Rights & Compliance Team
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Our Ref: FOI/04704

Thank you for your request concerning paper notes.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

I'm trying to get a sense of how widely used paper notes are in the NHS currently. Would you be able to confirm if:

1. Paper notes/drug charts are used anywhere in the trust?

I can confirm that the Trust uses an electronic patient record, and this has been in place for some time, although that does not exclude the use of paper records where appropriate or required by law.

2. If so, are there any plans to migrate away from paper to electronic? if not, how often is the decision reviewed?

Not applicable.

3. If so, does the trust keep track of serious incidents etc related to paper specifically eg misreading of handwritten comments/doses

Not applicable.

4. If not, how long ago trust migrated away from paper notes?

Medical records have been recorded on our electronic patient recording (EPR) system since 2003.

Should you require further clarification, please do not hesitate to contact me.



Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

