

8 April 2024

Information Rights & Compliance Team
99 Waverley Road
St Albans
Hertfordshire
AL3 5TL

Tel: 01727 804227
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Our Ref: FOI/05102

Thank you for your request concerning Freedom of Information requests and staffing.

Your request has been considered and processed in accordance with the requirements of the Freedom of Information (FOI) Act 2000.

For the last 3 tax year's (23/22, 22/21, 21/20) please provide the total cost of:

1. Total number of staff hired with responsibility for freedom of information requests, (full time equivalent) .

Zero. No staff have been hired in the past 3 financial years.

2. Total salary costs for staff with responsibility for freedom of information requests.

The Trust has one FTE Band 5 responsible for collating freedom of information requests.

3. Total for all other costs associated with handling freedom of information requests.

This is not recorded information and would be on a case by case basis¹.

4. Total number of freedom of information requests received, and total number responded with the requested information.

	Received	Responded
2020/21	312	237
2021/22	365	399
2022/23	357	404

All requests are responded to and provided with the requested information unless there is a legal basis not to and then the appropriate exemption would be applied. Please see below for the exemptions applied in the past 3 financial years.

Exemptions could be applied to the whole or part of the request with more than one exemption being applied to any given request where appropriate.

Exemptions applied	2020/21	2021/22	2022/23
Reg 6(1)(b)	1	1	2
S1 – Do not hold this information	41	50	44
S12 - Exceeds Appropriate Limit	14	29	19
S14 - Vexatious	1	3	5

¹ Section 1(1) Any person making a request for information to a public authority is entitled (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and (b) if that is the case, to have that information communicated to him.

S21 – Information available through other means	67	77	70
S22 – Intended for future publication	1	1	0
S31 – Law Enforcement	7	10	10
S38 – Health and Safety	0	0	1
S40 – Personal Information	19	22	29
S41 – Information Provided in Confidence	4	1	3
S43 – Commercial Interest	8	4	13

Should you require further clarification, please do not hesitate to contact me.

Please find enclosed an information sheet regarding copyright protection and the Trust's complaints procedure in the event that you are not satisfied with the response.

Yours sincerely

Sue Smith

Sue Smith
Information Rights Officer

Enc: Copyright Protection and Complaints Procedure Information Leaflet.

If you would like to complete a short survey in relation to your Freedom of Information request please scan the QR code below or click [here](#).

